

## BROWARD COUNTY PUBLIC SCHOOLS TEACHER OF THE YEAR

### APPLICATION INSTRUCTIONS

#### TO NOMINEE:

**Congratulations!** You have been selected to participate in the Broward County Teacher of the Year Program.

#### THE APPLICATION PACKET MUST CONSIST OF:

- Application Form completed by the nominee.
- Application Sections I and II completed by the nominee.
- Three letters of recommendation of no more than one page in length. **A letter from the nominee's current principal is required.** Remaining letters may be submitted from a colleague, former principal(s), parent, current or former student, an administrator, or a civic, community or business leader. No more than three recommendation letters, one page each, will be accepted.

The completed application packet must be emailed to your principal by **Wednesday, September 9, 2020.**

#### APPLICATION SECTIONS

- Respond to the following two (2) application sections. Responses must be typed using font not smaller than 10 point, with a minimum of one-inch margins.
- Begin each section on a new page. At the top of the page, specify the section number, title and page or word limit information (e.g. I. Resume/Two Pages).
- Number the pages continuously for the entire collection of responses.
- Limit your answers to the number of pages or words requested in each section. Only the number of pages or words requested will be reviewed.

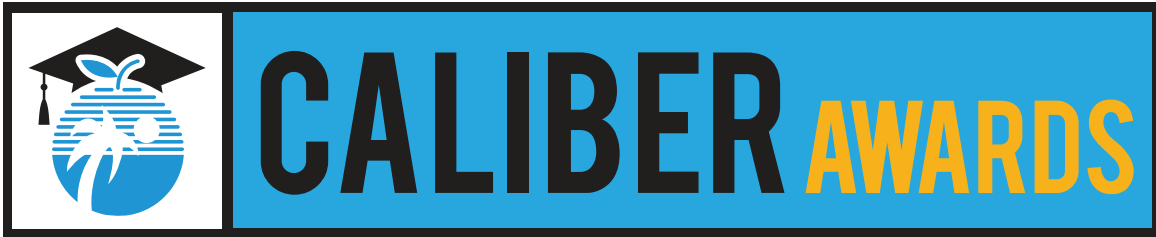
##### **I. Resume** (*Limit response to two pages, using 10-point font.*)

Provide a copy of your resume, to include the following information:

1. Complete work history, including dates of employment and descriptions of responsibilities and accomplishments.
2. Any past achievements – academic, professional or personal.
3. Any school or community involvement, leadership or volunteer experience.

*Application Sections continued on page 2*

**For more information, visit [browardschools.com/caliber-awards](http://browardschools.com/caliber-awards).**



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**APPLICATION INSTRUCTIONS CONTINUED**

**II. Writing Prompts**

Respond to the items below. Response must be typed and double-spaced using font not smaller than 10 point. Please number the pages within this section.

**Prompt 1:** *(Limit response to 250 words or less.)*

What inspires you as an educator?

**Prompt 2:** *(Limit response to 500 words or less.)*

Describe the strongest evidence available to demonstrate your success at advancing student learning. Using data, formal or informal, short or long term, how are your students performing when they enter your classroom versus when they leave?

**Prompt 3:** *(Limit response to 500 words or less.)*

Describe your instructional practices. What are your strengths? What of these strengths are new parts of your teaching repertoire? How did you develop this new strength? What opportunity for growth exists?

**Prompt 4:** *(Limit response to 500 words or less.)*

A teacher leader is someone who affects student outcomes in classrooms beyond their own. Describe how you have been a leader in your school, the District or a subject area.

**Prompt 5:** *(Limit response to 500 words or less.)*

Describe a project or initiative in which you were involved that contributed to the improvement of overall school culture. What was your role? How did you involve others, and where is this project today? Please include evidence of student impact.

**Prompt 6:** *(Limit response to 350 words or less.)*

As Teacher of the Year, you would serve as a spokesperson and representative for the teaching profession, especially Florida's teachers. How would you support the goal of promoting the teaching profession? What would be your vision for serving as the Florida Department of Education Christa McAuliffe Ambassador for Education?

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**BROWARD COUNTY PUBLIC SCHOOLS  
TEACHER OF THE YEAR  
RATING FORM**

To assist in the completion of your application, below is the Teacher of the Year rating form used by the Florida Department of Education.

- Accomplished (A):** Provides clear descriptions and/or thorough information to fulfill requirements. The description is clear and provides evidence.
- Proficient (P):** Provides adequate descriptions and/or sufficient information to satisfy requirements. The description is satisfactory.
- Developing (D):** Provides insufficient information to satisfy requirements. The description is vague or unclear.
- Ineffective (I):** Does not satisfy requirements or fails to submit required information.

**NOMINEE NAME:** \_\_\_\_\_

**NOMINEE LOCATION:** \_\_\_\_\_

**APPLICATION COMPONENT**

**A P D I**

<p><b>RESUME</b> (Two-page maximum)</p> <ul style="list-style-type: none"> <li>• Complete work history, including dates of employment and descriptions of responsibilities and accomplishments;</li> <li>• Any past achievements – academic, professional or personal; and</li> <li>• Any school or community involvement, leadership or volunteer experience.</li> </ul>	3	2	1	0
<p><b>WRITING PROMPT 1</b> (250-word limit)</p> <ul style="list-style-type: none"> <li>• Description of what inspires the nominee as an educator.</li> </ul>	6	4	2	0
<p><b>WRITING PROMPT 2</b> (500-word limit)</p> <ul style="list-style-type: none"> <li>• Description with evidence that demonstrates success at advancing student learning</li> <li>• Includes formal/informal and short-/long-term data that demonstrates learning growth during students' time with the nominee, specifically addressing the students' performance when they entered the classroom versus when they left</li> </ul>	12	8	4	0
<p><b>WRITING PROMPT 3:</b> (500-word limit)</p> <ul style="list-style-type: none"> <li>• Description of instructional practices</li> <li>• Identifies what the nominee believes to be the strengths and how they developed one of the strengths</li> <li>• Identifies what the nominee believes to be an opportunity for further growth</li> </ul>	12	8	4	0
<p><b>WRITING PROMPT 4:</b> (500-word limit)</p> <ul style="list-style-type: none"> <li>• Description of how the nominee has been a teacher leader in his/her school, District or a subject area</li> </ul>	9	6	3	0



**BROWARD COUNTY PUBLIC SCHOOLS  
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RATING FORM**

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**Proficient (P):** Provides adequate descriptions and/or sufficient information to satisfy requirements. The description is satisfactory.

**Developing (D):** Provides insufficient information to satisfy requirements. The description is vague or unclear.

**Ineffective (I):** Does not satisfy requirements or fails to submit required information.

**APPLICATION COMPONENT**

**A P D I**

<p><b>WRITING PROMPT 5: (500-word limit)</b></p> <ul style="list-style-type: none"> <li>• Description of a project or initiative the nominee has been involved in which contributed to the improvement of overall school culture</li> <li>• Identifies his/her role, how s/he involved others, and where the project is today</li> <li>• Includes evidence of student impact</li> </ul>	9	6	3	0
<p><b>WRITING PROMPT 6: (350-word limit)</b></p> <ul style="list-style-type: none"> <li>• Description of the nominee's primary message, if named Florida Teacher of the Year</li> <li>• Identifies vision for serving as Christa McAuliffe Ambassador for Education</li> </ul>	9	6	3	0
<p><b>LETTERS OF RECOMMENDATION (Three letters, one page each)</b></p> <ul style="list-style-type: none"> <li>• Provide specific examples of the nominee's contributions to his/her school District</li> <li>• Letters are distinct in content</li> <li>• One letter of recommendation is from the nominee's supervisor</li> </ul>	3	2	1	0
<p><b>QUALITY OF NOMINEE</b></p> <ul style="list-style-type: none"> <li>• Consider overall quality including page limits/specifications, grammar and spelling organization of application</li> <li>• Consider nominee's ability to perform the duties of the Florida Teacher of the Year</li> </ul>	9	6	3	0
<p>EVALUATOR NAME: _____ SIGNATURE: _____ DATE: _____</p>	<b>*TOTAL SCORE</b>			

**\*The total possible score is 72 points.**

**Note:** In fairness to all nominees, only the number of pages requested should be reviewed.